



ADD/DROP FORM

Rhetoric students may ADD or DROP a class during the first 5 days of any new subject. **All add/drops are subject to administrative approval.** After this initial 5-day period, add/drops can be requested for the next 15 school days; course changes during this period require additional administrative review. Course drops completed after the 20 day add/drop period will be reflected on the student's academic record. Please see handbook for details. Add/drops are not automatic. **Students must continue attending scheduled classes until they receive confirmation of approved schedule change.**

Please fill out a form for each course you are adding or dropping. Please contact College Counseling at collegecounseling@beaconhillclassical.org if you have additional questions.

ADD or DROP (Circle one)

Student Grade: 9th 10th 11th 12th (Circle one)

Date: _____

Student Name: _____

Course Name: _____

Instructor: _____

Reason: _____

Student Signature _____

Parent Signature _____

Academic Team Signature _____